Scottsdale Chamber Member Posting Guide

Overview

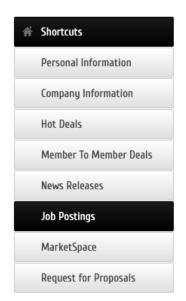
As a member of the Scottsdale Chamber you have the opportunity to market your business to chamber members and consumers visiting the Chamber website by posting business deals on the <u>Member</u> <u>Marketplace</u>, posting your <u>Job Openings</u>, and by posting <u>Press Releases and Community Events</u>.

How To Begin

Go to the <u>Member Login</u> page and enter your Username and Password, which will take you to the Member Information Center.

Posting a Job on the Member Job Board

Under the Shortcuts Menu, select Job Postings.



On the next page, select the blue Add Job Posting button.

🚛 Community	Job Postings				
Hot Deals				Add Job Posting	Manage Job Postings
Member To Member Deals	Narrow search by: V				
News Releases	Keyword:	s	earch		
▹ Job Postings	Category:				
sourostings	Any Category	~			
MarketSpace	Employer:				
Social Feed	Any Employer	~			
Request for Proposals	Within 25 V ml. of Enter your city or postal code Results Found: 7				Q New Search
	Sort by: A-Z Category				

(If you don't see the "Add Job Posting" button, contact the Chamber to update your posting level.)

On the next page, complete the General section.

General

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	1-2 sentence	summary of y	our conten	t; often visi	ble in searc	h engine re	sults and s	ocial med	ia posts/:	shares; 3

Then complete the contact information.

Contact Information

Organization Name:	Contact Rep Name:		
ABC Testing			
2hards			
Street:			
123 Marshall Way			
City:			
Scottsdale			
State:			
AZ			
Postal Code:			
85251			
Email:	Local Phone:	Fax:	
mikeb@scottsdalechamber.com	(602) 451-2200		
Website:			
http://www.abctesting.com			
[► Verify URL]			

Then complete the active dates.

Active Dates

Seleo	ct date	es for	r this i	item t	o be	run:
NOT	E: All	dates	s mus	t be s	select	ted at
are r	un on	a we	ek by	wee	k bas	is, be
<		Ju	ine 20	22		>
Su	Мо	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
						24 1

Then add your logo, and hit Submit for Approval

Image



Your submission will be reviewed, approved, and posted to the site ASAP. Your posting will also appear in the Member Events email that goes to our membership each Monday.

Questions about Member Marketplace postings?

Contact the Chamber at: info@scottsdalechamber.com 480-355-2700